



Tax Worksheet

Ministers and the Clergy

Parsonage Allowance

Auto Travel (In miles)

Allowance Received		Educational	
Interest - Home		Funerals	
Taxes - Home		Infirm - Hospital Visits	
Rent - Home		Parishioner Meetings	
Repairs - Home		Weddings	
Insurance - Home		Visitation	
Utilities - Home		Outings - Congregation	
Other _____		Tolls (\$)	

Supplies & Expenses

Books - Music & Theology		Parking (\$)	
Business Cards		Other: _____	

Travel - Out of Town

Clerical Service		Airfare	
Entertainment (enter 100% of expenses)		Car Rental	
Insurance - Business		Parking	
Legal & Professional Services		Bus, Subway, & Taxi	
Map Book		Lodging (do not combine with meals)	
Pager		Meals (do not combine with lodging)	
Photocopy & Greeting Cards		Porter, Bell Captain	
Postage		Laundry	
Software - Appointment/Calendar		Bridge & Highway Tolls	
Software - Genealogy		Telephone	
Software - Word Processing		Other: _____	

Continuing Education

Vestments		Correspondence Course Fees	
Vestments - Repair		Course Registration	
Computer		Materials & Supplies	
On-Line Services		Photocopy Expense	
Other: _____		Reference Material	
Other: _____		Seminar Fees	

Telephone Expenses

Cellular Calls		Textbooks	
FAX Transmissions		Other: _____	

Equipment Purchases

Paging Service		Computer & Printer	
Pay Phone		Answering Machine	
Toll Calls		Calculator & Copier	
Other: _____		FAX Machine	

Miscellaneous Expenses

Business & Professional Associations		Pager	
Professional Subscriptions		Telephone	

Other: _____



Other: _____
